

Report To: Corporate Governance Committee

Date of Meeting: 11 July 2018

Lead Member / Officer: Lisa Lovegrove – Chief Internal Auditor

Report Author: Lisa Lovegrove – Chief Internal Auditor

Title: **Internal Audit Update**

1. What is the report about?

This report (appendix attached) provides an update for Corporate Governance Committee on Internal Audit's latest progress in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement.

2. What is the reason for making this report?

To provide information on the work carried out by Internal Audit since the last Committee meeting. It allows the Committee to monitor Internal Audit's performance and progress as well as providing summaries of Internal Audit reports so that the Committee can receive assurance on other Council services and corporate areas.

3. What are the Recommendations?

The Committee considers the report content, assesses Internal Audit's progress and performance, and decides whether it needs any further assurance on audit reports.

4. Report details

The report provides an update as at June 2018 on:

- Internal audit reports recently issued i.e. Learner Transport and Health & Safety in Schools;
- Progress on Internal Audit work to date in 2018-19;
- Progress on implementation of improvement actions; and
- Update on Internal Audit performance against set standards.

Since April 2018, all outstanding internal audit actions and new actions are entered onto the corporate project and performance management system (Verto). There are currently 85 internal audit actions recorded on the system. The system allows senior management and service representatives to monitor progress in addressing outstanding actions and provide an update on progress.

The Strategic Planning & Performance Officers monitor completion of the actions and remind services to update them quarterly in line with corporate performance reporting requirements.

5. How does the decision contribute to the Corporate Priorities?

There is no decision required with this report. There is no direct contribution to the Corporate Priorities, but some projects in the audit plan will review Corporate Priority areas and will provide assurance on their delivery.

- 6. What will it cost and how will it affect other services?**
Not applicable - there is no decision or costs attached to this report.
- 7. What are the main conclusions of the Well-being Impact Assessment?**
Not applicable - this report does not require a decision or proposal for change.
- 8. What consultations have been carried out with Scrutiny and others?**
Not required.
- 9. Chief Finance Officer Statement**
There are no financial implications attached to this report.
- 10. What risks are there and is there anything we can do to reduce them?**
The work of internal audit gives assurance to the council on the adequacy and effectiveness of controls in place to manage and mitigate risks.
- 11. Power to make the Decision**
Not applicable - there is no decision required with this report.